



U3A Wheelers Hill Inc.  
Incorporation No. A0092502K  
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Message from the President– 16 August 2022

Hello members

It is hard not to make mention of the spectacular event at our AGM yesterday! There, I've done it! Now, I'll leave all that to share at our next newsletter, which I will do so as soon as I get a view of the photographs to share with you.

Back to business of the day. Yesterday, at the AGM, I introduced the new (interim) committee; yes, it is still an interim committee, pending the vacant position of Secretary being filled. As I mentioned, yesterday, the Secretary plays a key role in the composition of a committee, without which, the incorporation cannot continue. As we were unable to fill the position from any willing nominations from the audience yesterday, I am opening it to a second round of nominations, closing date 7 days from today.

Pep talk. It is not any one member's responsibility to hold any position of office but as we all, I'm sure, want U3A Wheelers Hill to continue so we can be in this community of friends that you saw at yesterday's event, it would be an absolute shame to see it wound up or have to take actions to have to amalgamate with another. Looking at that from a different angle, doing something on a voluntary basis is also an incredible way to contribute back to society, to make it a better place, particularly for people who need what your efforts can offer. Enough said.

For those who are not aware of the role and responsibilities of the position, I have extracted the description from the model rules of an incorporated association for your consideration, if that helps.

#### **Secretary**

- (1) The Secretary must perform any duty or function required under the Act to be performed by the secretary of an incorporated association.

#### **Example**

Under the Act, the secretary of an incorporated association is responsible for lodging documents of the association with the Registrar.

- (2) The Secretary must—
  - (a) maintain the register of members in accordance with rule 18; and
  - (b) keep custody of the common seal (if any) of the Association and, except for the financial records referred to in rule 70(3), all books, documents and securities of the Association in accordance with rules 72 and 75; and
  - (c) subject to the Act and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and
  - (d) perform any other duty or function imposed on the Secretary by these Rules.
- (3) The Secretary must give to the Registrar notice of his or her appointment within 14 days after the appointment.

I am not attaching a nomination form; you have one in the multiple earlier communications. Please send in your nominations by email to [U3AWheelershill@gmail.com](mailto:U3AWheelershill@gmail.com) by **23<sup>rd</sup> August 2022**.

Ann Findlay  
President