



End of Year Event Planning has started!!

Thank you to everyone coming together with great ideas and support, we now have a structure and a draft of the end-of-year event to share with you. How exciting!

We have now booked the entire facility at Southern Reserve for the evening (**3rd December**), adding 2 more halls to allow one hall for displays and demonstrations, the large hall for performances and a separate hall dedicated solely to serve food and drinks.

Sub-Groups and Leaders

Some of our members have already put their hands up to lead certain activities; some have been nominated (with their approval, of course). We are still looking for assistance to lead the activities that do not yet have a name against them, (see the table below); Halls (Set-up and Clean Up), a Master of Ceremony for the evening and someone to help us with photography.

Where you can, please nominate yourself to lead these groups. The group leaders will then need to work out what they need.

If you are not leading a group, why not reach out directly to the leaders (names below), to assist in them in their working groups? You can send me an email or reach out directly to the group leaders, but please do so by end of next Friday, **10th September**.

The group leaders will then form their own working groups during the week after 10th September before meeting up again with the other group leaders on **17th September**.

We need everyone to put in the effort to bring this event together please. We only have 3 months to bring this to life!! There is much to do and we are counting on you!

Sub-Groups	Leaders
Welcoming Group & OH&S	Cassiely Chuah & Yin-Fong Leong
Catering (Drinks/Food) Packaging	Grace Lam
Raffles/Draws/Fund Raising	Shirley Chee
Halls Set up/Clean up	
Displays and Demonstrations	Diana Farmer and Timothy Tsui
Sponsorship & Grants	Ann Findlay
Videos and Photos for Projector show	Slavica Ivanovic
Master of Ceremony	
Photography	

For now, we say goodbye to Term 3. Fingers crossed, Term 4 will start as planned on Monday, 4th October.

As always, stay safe!

Ann Findlay, President